


# LEARNING PLANS



## Settings

- Only District roles (Admin-Manager-User) have access to Settings
- Click Settings  on top right or navigation bar to enter Plan settings (General, Current Services, Data Sources, Resources and Strategies)

## Student Search

Portfolio Plans PGP-1 PGP-HS SSI

Learning Plan Type  
ALP

Show Groups

Region 99 District DMAC ISD









Campus

Grade Plan Year 2021/2022

Local Id

First Name Last Name

Search Reset

- Use drop-downs and/or text boxes to filter results, click Search
- Use filter  for advanced options
- Review Date – dates set within the plan; blue flag indicates upcoming review; red flag indicates past date of review
- MetStd – most recent state testing results; click Y/N for testing history
- Plan  – active intervention plan
- Active  – activity in student record
-  – create a student plan
-  - convert to Accelerated Learning Plan (District/Campus Admin Only)
- Restore , Delete 
-  – view full Student Portfolio

[www.dmac-solutions.net](http://www.dmac-solutions.net)

1.866.988.6777 | [support@dmac-solutions.net](mailto:support@dmac-solutions.net)



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## Creating Plans

### GENERAL:

- Use icons on top right to access information or navigate to list of students




- Utilize Notes, Files, Forms to add or view additional documentation

### PROFILE & SERVICES TAB:

- **Profile** – lists demographic and class information
- **Services** – assign and track services

### PLAN TAB:

- Introduction – Complete date and teacher contact
- **+** – add member names
- Select Area(s) of Focus/Health Information (optional)
- Periods – **+** - add new evaluation period and enter dates; Save 
- \* Interventions - Add new **+**, edit  or delete **×**
  - » Progress Monitoring Graph – label x and y axis - click Ok
- \* Progress Monitoring – add new **+** and save
  - » **Note:** Graph Value must be a whole number
- \* Review – Edit review date, members and select decision (required)
- Enter comments (required) and save 
- **+** Add additional periods (optional)