









STATE ASSESSMENT





Search

- Create custom search queries and export data to CSV file and/or generate reports using Search tab in Instructional Reports




SELECT SEARCH CRITERIA:

-  Location,  Administration,  Student,  Demographics and/or  Content area(s)
 - * Less Criteria = More Students in results
-  – Search
-  – Join multiple subjects using or/and
-  – Reset search

VIEWING AND EXPORTING SEARCHES:

- List, Grid or History view
 - * List – Streamlined view
 - * Grid – Sort headers and export to .csv
 - * History – print historical assessment data
-  Drill-down on Student's name
-  Export data
- List/Grid – Go to instructional Reports, Search tab, select reports for student query

Dashboard

- Academic Performance
 - * Select dashboard criteria
 - *  – view reports
 - *  – Print
 - *  – Reset search

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Reports

SELECT ASSESSMENT CRITERIA

- STAAR – Instructional, Demographic, Trend, Comparison, Student or Interim
- TELPAS – Instructional, Demographic, Trend or Summary

SELECT REPORT CRITERIA

- Select tab (District, Campus, Teacher, Class, Student or Search)
 - * Reports with student names are not available under the District or Campus tabs
- Select information from District/Campus, Source, Test, Demographics, Teacher, Class, Student
- Check report(s)

Select to modify details

REPORT VOCABULARY

Look carefully at your report titles!

- **Reporting Category/TEKS/SE** – determines how broad your reporting data will be
- **Comparison** – compares campus/ district/ region/state > Performance - includes percentages
- **Trend** – includes 3 years' data (cohort group)
- **Growth** – Compares this year to last year
- **Demographic** – Compares performance by demographic groups. Make sure to select your Demographics from the left side of the page or your report will be empty!
- **Tutorial** – Includes student names broken into groups
- **Student** – Any report with 'Student' in the name will list individual students (only available on the Teacher/Class/Student level reports)