

# Data File: LPAC Home Language Survey

## Overview

DMAC allows schools to import home language survey data into the DMAC web-based LPAC application from a student management system (i.e, TxEIS, Skyward).

## Upload Your File

Upload your file at <https://apps.dmac-solutions.net/lpac/import/upload.aspx>

or

Sign in to LPAC, click "**Imports**" and "**New File**".

## File Requirements

The data file must be an ASCII text file with a comma character (ASCII 44) as the field delimiter and a carriage return (ASCII 13) and/or line feed (ASCII 10) character marking the end of each row.

**Note:** Convert an ASCII to an Excel worksheet using the Save As command. In the "Save as type" box, choose the CSV Comma delimited or Text (Comma delimited) file format for the worksheet.

1. Column headers are required
2. Text qualifiers are NOT supported

Each record in the data file must:

1. Contain the minimum required fields with valid values
2. Contain the same number of comma (ASCII 44) delimited fields
3. End with a carriage return (ASCII 13) and/or line feed (ASCII 10) control character

## File Fields

The following fields are supported in the data file.

Field	Required	Length	Format	TSDS Element ID	TSDS Code Table
TSDS Unique ID	True	10	#####	E1523	
Birth Date	True	10	yyyy-mm-dd *	E0006	
Campus ID	True	9	#####	E0266	
Enrollment Date	False	10	yyyy-mm-dd *		
Language Survey Date	False	10	yyyy-mm-dd *		
Student Language Code	True	2	coded	E1590	C092
Home Language Code	True	2	coded	E0895	C092

\* The date format mm/dd/yyyy is also supported

1. The Enrollment Date field is the date the student was first enrolled in the district.
2. The Language Survey Date field is NOT defined in the TSDS data standards and therefore may not be supported in your Student Management System. However, the Language Survey Date is required by the state LPAC standards and should be included if possible.
3. Both Language Codes, student and home, must be two characters including leading zeros.

### File Processing

1. Only new Home Language Survey records in the data file will be imported.
2. Existing survey data will not be updated or deleted.
3. Students not in DMAC's current enrollment records will not be imported.

For information regarding the TSDS data standards please visit:

[https://www.texasstudentdatasystem.org/TSDS/TEDS/Texas\\_Education\\_Data\\_Standards/](https://www.texasstudentdatasystem.org/TSDS/TEDS/Texas_Education_Data_Standards/)