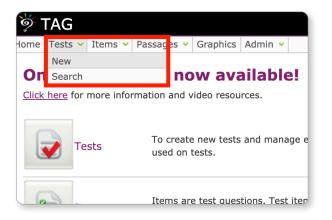


Last revised on: January 5, 2022 1:17 PM

Online Testing: TAG and TEKScore



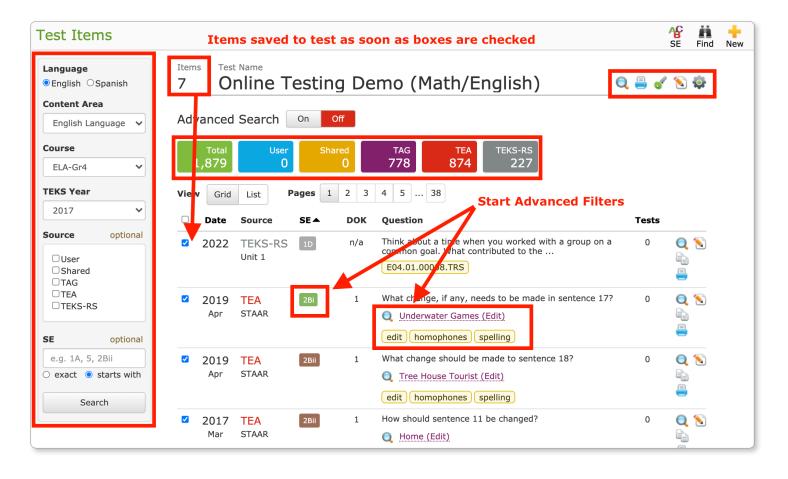
First, Create a Test in TAG

- In order for students to see test questions and/or passages during an online test, they must be created in the TAG application.
- To create a new test, select New from Tests > New on the top navigation bar or click the + New icon from the Test > Search page.

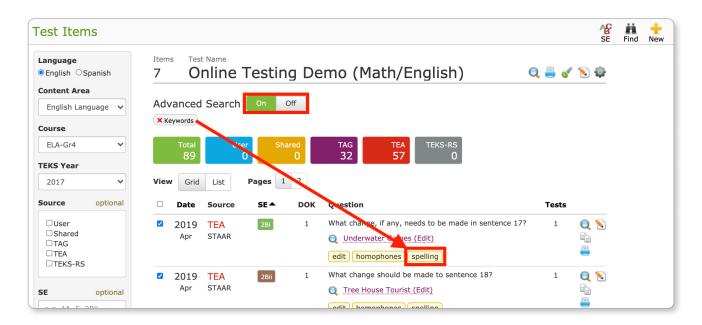
New Test
Language
English Ospanish
Test Name
Directions (optional)
6
Keywords (optional)
one or more words/phrases separated by a comma
add items after save
Save Cancel

- Enter the Test Name (required)
- Directions and Keyword(s) are optional. Separate words or phrases by commas in the key words section. This will help to filter User tests from the Test > List page.
- To add items after creating test, check option to add items after save
- Select Upload File to attach a source .pdf (optional)
- > Click Save

Add Items to Test



- Narrow down the list of available test items by: Language, Content Area, Course, TEKS Year, Source, and/or SE. Click Search.
- Near the top, the total number of available items (based on search) are in color-coded boxes by source type (Total, User, Shared, TAG, TEA, TEKS-RS).
- To further filter items, click on Key Words, SE numbers or Passage Names. This will start an Advanced Search. Click the On/Off button to add or clear filters.
- Add items to test by checking boxes on the left. Add all items from search by clicking box at the top of the column. Total items added to test will appear next to the Test Name. Once checked, items are automatically saved to the test.
- > Click the \bigcirc icon next to individual items or click the \bigcirc icon at the top to preview test.



Advanced Search - Additional Filters

- Additional filters for the available test items will appear as Advanced Searches.
- In the example above, the keyword Spelling was checked, narrowing the available items to only those that had the keyword.
- To clear this filter, click the **Keywords** box or the **Off** button next to Advanced Search.
- Click the On button next to Advanced Search to filter available items by Item Usage, Year, TEKS-RS Unit, Response Type, Dual SE, DOK Level, Passage Genre, etc.
- Select Apply, Clear or X to close the Advanced Filter pop-up.

em Usage (user tests only) Show all items O Show o	nly used items \bigcirc Show only items not used
ar	TEKS-RS Unit
1-digit year	e.g. 1, 2A, 3C
ponse Type ultiple Choice True/Fals	e Griddable Constructed Response
I SE	Depth of Knowledge (DOK)
	1 2 3 Undefined
show items that have dual	
.g. 1A, 5, 2Bii show items that have dual ssage Genre iction	SE
how items that have dual sage Genre ction	SE Literary Nonfiction Persuasive/Argumentative Multimodal
anow items that have dual sage Genre ttion Poetry Drama pository/Informational sage Format evise and Edit	SE DLiterary Nonfiction Persuasive/Argumentative DMultimodal Paired Passage
sage Genre tition Poetry Drama pository/Informational sage Format evise and Edit sage Title	SE DLiterary Nonfiction Persuasive/Argumentative DMultimodal Paired Passage
how items that have dual sage Genre ction Poetry Drama pository/Informational sage Format tevise and Edit sage Title ord or phrase in title	SE Cliterary Nonfiction Persuasive/Argumentative Multimodal Paired Passage Yes No
show items that have dual sage Genre ction	SE Cliterary Nonfiction Persuasive/Argumentative Multimodal Paired Passage Yes No
how items that have dual sage Genre ction Poetry Drama cpository/Informational sage Format tevise and Edit sage Title bord or phrase in title how items that have passi estion	SE Cliterary Nonfiction Persuasive/Argumentative Multimodal Paired Passage Yes No
how items that have dual sage Genre ction Poetry Drama kpository/Informational sage Format tevise and Edit sage Title ord or phrase in title how items that have pass	SE Cliterary Nonfiction Persuasive/Argumentative Multimodal Paired Passage Yes No

Edit Test Items

Test Items	SE Find New	
Content Area Advanced Search On English Language v Advanced Search 0n Course Total User 0 ELA-Gr4 v 1,879 0	off TAG TAG TAG TAG TEA TEKS-RS 227 1 2 3 4 5 38 DOK Question Teks n/a Think about a time when you worked with a group on a CEO4.01.00008.TRS 1 What chance if any needs to be made in centence 172 1	From the top right, Click icon to re-order test Items, Passages or Graphics.
Drag and drop items to re-order. This can be done for individual items or groups passages.	Test Items Test Name Online Testing Demo (Math/English) Reorder Items Passages/Graphics (drag and drop) Passage: Underwater Games (Edit) 1 What change, if any, needs to be made in sentence 17? Source Item ID SE Year SE Course TEA 311927 2017 ELA-Gr4 edit homophones spelling Notes: STAAR 04 2019 04 WR E 0 #22	Image: Second
Click Save Order	Passage: Tree House Tourist (Edit) 2 What change should be made to sentence 18? Source Item ID SE Year SE Course TEA 311910 2017 SE Course 2010 edit homophones (spelling) Notes: STARD 64 2019 04 WR E 0 #13	Q = ¥ Q = *

Important Test Icons (top right)

- > 🥵 Share test with other individuals or share groups
- > 🍄 View SE Percentages of test
- > 🛉 Add additional items to test from the Test Items screen
- > 🔍 Preview test
- > 喜 Print test or save test as a .pdf
- > 🝼 View or print Test Key
- > 📄 Return to **Test List** page

Exporting Test Key to TEKScore

- Click Seport Test Key to TEKScore from the Test List page in TAG (next to desired test name)
- Select Copy Key AND Content
- Check Review and approve online content
- Select Alternating or Non-alternating and click Copy

TAG	sages × Graph	ics Admin			Dmac	:Isd 🔔 🏭 🥊
Test Library	Sages - Graph	Admin				📑 🕂 Merge New
Language ● English ○Spanish	Total 187			print to PDF use new test editor		
Content Area	Pages 1	2 3	4			
English Language 🗸	Date 🔻	Source	Test Name	Courses	Items	
Course	2021 Jul	TEA (744638)	TEA 2020 RE 08 BOY view source	ELA-Gr8	44	
Source optional	2021 Jul	TEA	Copy to TEKScore 1. Select a copy option Copy key ONLY	x -Gr7	30	
Test Name optional	2021 Jul	TEA (74460	Copy key AND content (required for online testing check to review and approve online content Select the response format	-Gr7	42	
Keywords optional (comma separated values)	2021 Jul	TEA (74451	Alternating (A-E, F-K) Non-alternating (A-E only) Copy Cancel	-Gr6	40	 Q □ □ □ <!--</td-->
Search Reset	2021 Jul	TEA (744478)	TEA 2020 RE US DUT view source	-Gr5	38	
	2021	TEA	TEA 2020 WR 04 BOY	ELA-Gr4	24	Q 🖬

orms Scanning V Respondent	vonses v Search Reports v
anguage Arts	List
anguage Arts	
	▼
Q	
Q	
Scantron forms require version	ıs 000-099
~	Required sections when
	importing test key from TAG. All other sections are optional.
riting 4th	
ets %	
5	
l)	~
Cancel	
	Scantron forms require version

- The TAG test will open in TEKScore as a New Test Key
- Grade and Version is required. Other areas are optional. Click Save.
- > This completes the **Header** tab
- Make changes to the Content and Scoring tabs, as needed
- The Key tab will be pre-populated with answers and tied to standards based on your TAG test
- > Move to the **Online** tab

Online Test Settings

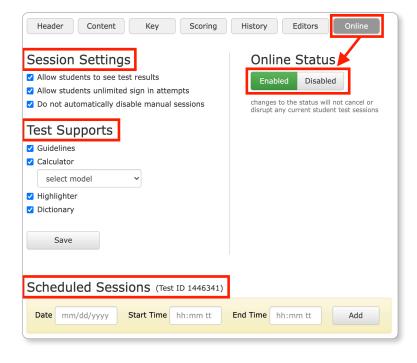
From the **Online tab** of the Test Key, the following options are available:

Online Status

Click the Enable or Disable button to manage access to online tests

Session Settings

- Allow students to see test results --Students will see a message that tells them they got 9 out of 10, 5 out of 20, etc. based on how they answered
- Allow students unlimited sign in attempts -- Students can sign in as many times as they need in order to record their answers--however, once they click on the SCORE button at the end of an assessment, they can no longer make changes.



Do not automatically disable manual sessions -- online tests remain active past the default of five days. Manually enable or disable access at any time.

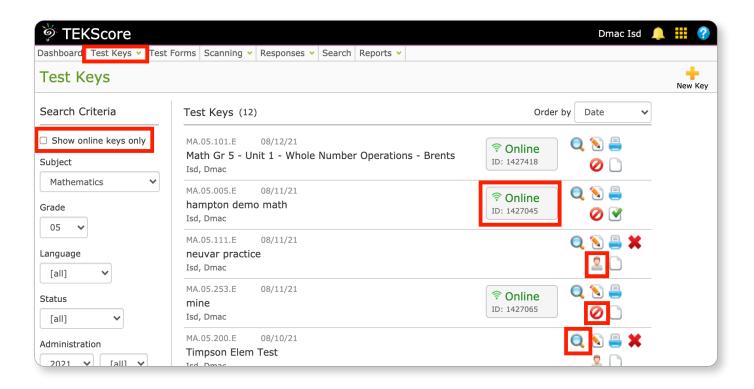
Test Supports

- > 🚍 Guidelines -- Hover over and highlight one line of text at a time. Lock or unlock the position
- > 🖬 Calculator -- Three models of calculators by Texas Instruments available for all grade levels
- Highlighter -- Highlight individual words or phrases
- > 🗏 Dictionary -- Look up the definition of a word

Scheduled Sessions

Create specific testing windows when students can access the test. Notice the **Test ID** in parenthesis. This number is unique to the test and will remain the same each time is enabled or disabled.

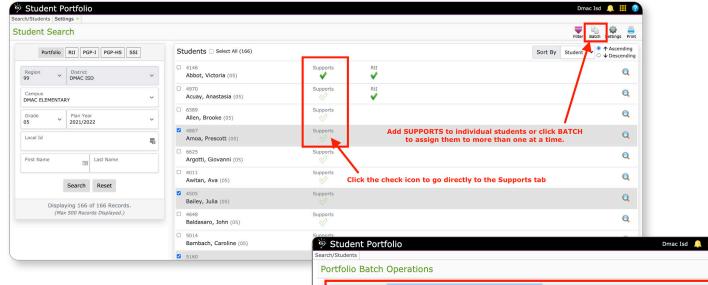
TEKScore Test Key List: Online Sessions



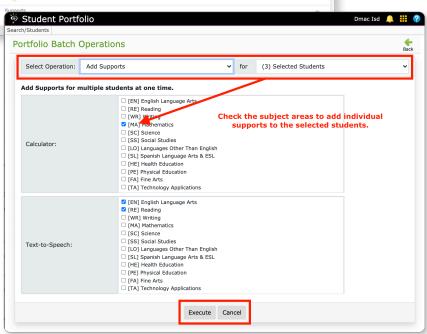
- > Another way to activate online tests is from the **Test Keys** > **List page**.
- Click on the Student icon to enable online access. The unique Test ID will appear under the active online signal.
- To disable access to an online test, click the O Cancel icon. This can be done as many times as needed. Once created, the Test ID will remain the same for that test.
- Click the Q Preview icon to view the content of online tests (this will only appear for tests exported from TAG).

Online Testing Supports for Individual Students

- Assign individual Online Testing Supports for students through DMAC's Student Portfolio application. When assigned, this provides students access to features such as
 Text-to-Speech and a Calculator while they are taking online tests.
- > Enable Supports for individual students or groups of students by using the 🗎 **Batch** feature.
- IMPORTANT: This step must be completed in Student Portfolio prior to a student signing in to take a test online. This feature is only available in Student Portfolio (given that it applies to individuals and not entire classes or grades).



- Open Student Portfolio and use the filters on the left to narrow down your list of students.
- To enable online testing supports for more than one student at a time, place a check mark next to the desired students (to the left of their names) or check the Select
 All box on the top of the column and click the Batch icon.



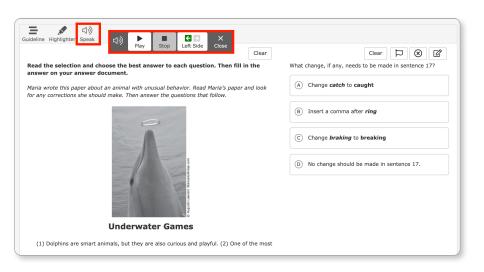
🔌 Student Portfolio			Dmac Isd 🔔	
Search/Students Settings -				
Student Search			Filter Batch Setti	ings Print
Portfolio RtI PGP-I PGP-HS SSI	Students Select All (166)		Sort By Student ▼ ● ↑As	scending escending
Region 99 V District VMAC ISD V	 4146 Abbot, Victoria (05) 	Supports RtI	Hover over green checks to see the number of Supports assigned to a student	Q
Campus DMAC ELEMENTARY	 4970 Acuay, Anastasia (05) 	Sup 3 Supports Assigned	or supports assigned to a student	Q
Grade 05 × Plan Year 2021/2022 ×	6589 Allen, Brooke (05)	Supports		Q

earch/Students Setting	s 💙			
🙎 Duffie, Jack				Students Profile Data Plans Print
First Name: JACK Last Name: DUFFIE	Charts Profile Data Plans	Supports		
Gender: Male Date of Birth: 11/16/2009 Age: 11	Online Testing Supports Used for online testing only.			Save Reset
	Subject	Calculator *	Text-to-Speech	
Notes Files Forms	[EN] English Language Arts			
Audit	[RE] Reading			
	[WR] Writing			
	[MA] Mathematics			
	[SC] Science			
	[SS] Social Studies			
	[LO] Languages Other Than English			
	[SL] Spanish Language Arts & ESL			
	[HE] Health Education			
	[PE] Physical Education			
	[FA] Fine Arts			
	[TA] Technology Applications			
	[CO] Career Orientation			
	[CT] Career and Technical Education			

To enable a Support for an individual student, click on the Supports icon next to their name from the Student Portfolio Search screen. This will open the student's individual portfolio on the Supports tab.

Check the supports you want to enable (by subject) and click H Save.

- From the Student Search screen in Student Portfolio, students with active supports have a green check icon in the Supports column. Hover over the icon to see the number of supports assigned.
- Once enabled, a student will see the online testing supports while taking tests. This example shows the () Speak



icon on an ELAR test. Students can click on the icon to open the controls, which allow them to start and stop audio to read the text on the screen.

Student View: Online Tests

- Click the Student icon on the DMAC homepage at <u>https://www.dmac-solutions.net</u> or sign in at <u>https://apps.dmac-solutions.net/student/</u>
- To sign in, a student will need the following: 1) State or Local ID, 2) Birth Date and 3) Test ID.
- Note: Students will see an error message if they have previously logged into a test and clicked the Score button.

🔀 Student Test Scored

Student	Sign In	
Student ID	state or local ID	
Birth Date	÷ +	\$
Test ID		
	Sign In	

- Teachers can print a list of Local IDs and birth dates for their students, from Utilities > My Account (seen below).
- Click the Print or Export icons for all assigned students or by individual classes.

뛝 Utilit	ies								Lauren Truelock 🔔 🏭 💡
My Account	District Camp	is St	udents 🗸	Services					
Му Ассо	ount								
Account Inf	ormation				🔊 Edit		TSD	S Information	+ Register
User ID	999402185						no	TSDS information	on supplied
User Role	Teacher								
District	DMAC ISD (99	9940))						
First Name	Lauren								
Last Name	Truelock								
Email	cbarton@esc7.	<u>net</u>						Click t	ne PRINT icon to
Phone									e a .pdf or the icon to open class
Created On	8/4/2021								in a spreadsheet
🕵 Classes	at DMAC ELE	MEN	TARY					📮 Pr	rint 🕞 Export
Content	Num	ber	Descri	ption	Per	Sec	Sem	Students	
ELAR Grade 5	5 0521				03	01	1	15	Q 🖶 🚘
LIBRARY 5	0521				03	02	1	17	Q 🖶 🗟

Starting Online Tests

DMAC Math EO			Bia	iney Alvarad Sign Out
Select Cla	ass			
Select Campus	1			
DMAC ELEMEN	TARY		\$	
Select Teacher	-			
Franclemont, E	Brittany		\$	
Select Semest	er			
1 2				
Select Class				
Course	Number	Period	Section	Semester
V MATH 5	0501	01	03	2
Continue				

	AC ISD Blaney Alva EOY Exam Sign C	Dut
Review	56551011	
Student		
First Name	Bianey	
Last Name	Alvarado	
Birthdate	11/8/2006	
Age	11	
Test		
Name	Math EOY Exam	
Subject	Mathematics	
Language	English	
Class		
	DMAC ELEMENTARY	
Campus		
	Brittany Franclemont	
Teacher	Brittany Franclemont MATH 5	
Teacher Course		
Teacher Course Number	MATH 5	
Campus Teacher Course Number Period Section	MATH 5 0501	

- After signing in, students select their Campus,
 Teacher, Semester and Class.
- A green vicon appears next to the class selected.
- Note: If a student selects the wrong class, this can be corrected at a later time and it will not impact the scoring of their test.
- > Click Continue

- Students will have a chance to review the session information selected.
- > Click Back to make changes or click Start

> IMPORTANT NOTE:

DO NOT click the browser back arrow; this could lock the test session for the student.

Taking the Test

DMAC ISD Supports demo Guideline Calculator Highlighter Speak Dictionary Students only see Supports	Click Settings to review/edit Test Settings Settings Settings Sign Out
 Read the selection and choose the best answer to each question. 64 Days and \$8,000 <i>by Christine J. Cook</i> <i>Cobblestone</i> <i>July/August 2013</i> 1 Dr. Horatio Nelson Jackson agreed to a wager that made road-trip history on May 1903. He proposed to drive across the continent within three months. He wanted to dis belief that over long distances "the automobile was an unreliable novelty." Although he learned to drive only a few weeks earlier, Jackson was enthusiastic about the new vehic though the could succeed where earlier transcontinental trips in 1899 and 1901 had fail miserably. 2 The wealthy young doctor had enough money, time, and optimism for such an ad After wishing him luck, his wife, Bertha, took the train back East to wait for him at hom vermont. 3 Jackson was ready to go in only four days. He hired Sewall K. Crocker, a mechani accompany him. Crocker recommended a Winton touring car for the trip. At that time, to were agreed to sell t—for \$500 more than he had originally paid. 4 The only modifications Jackson and Crocker made were to add brighter headlamp remove the back seat to pack gear and to hold extra gasoline tanks. There were no roa stations in 1903. Jackson had to be prepared to buy large amounts of gasoline wherewa vailable. The team was complete when Jackson spent about \$8,000—all for a \$50 bet. 5 The summer of 1903 was one of the wettest in memory, and the Winton had nor windshield. Large coverings of rubberized material kept off the rain, but they made the uncomfortably hot. On dry days, even Bud needed goggles to keep road dust out of his 	sprove the a had (G) The car had 1,000 miles and word tires, but the owner agreed to sell it—for \$500 more than he had originally paid. (paragraph 3) illed (M) On dry days, even Bud needed goggles to keep road dust out of his eyes. (paragraph 5) (M) On dry days, even Bud needed goggles to keep road dust out of his eyes. (paragraph 5) (I) One newspaper encouraged readers to arrive early for a good view, in case the vehicle flew by at 90 miles per hour. (paragraph 8) (I) One newspaper encouraged readers to arrive early for a good view, in case the vehicle flew by at 90 miles per hour. (paragraph 8) Test Tools available to all students: • Flag questions • Eliminate answer choices • Type notes for individual questions with e trip
Related 2-5	Sack 2 of 8 A Next > Review/End

- > The example above displays a sample online test. Students will navigate through the questions by clicking the blue **Next** button after selecting their answers.
- For assessments with passages, **Related** questions are grouped on the bottom left. (Click **View Related** button if viewing the test on a mobile device to read a passage).

Test Supports

Students will only see test supports if they were enabled through the Online tab of the Test Key in TEKScore or if they were given individual access in Student Portfolio (e.g., Text-to-Speech).

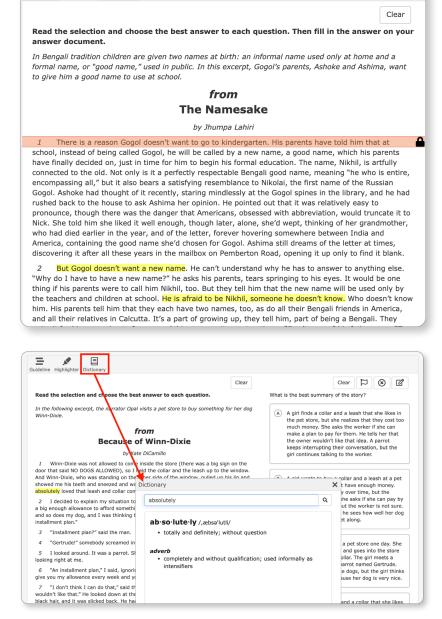
Ξ

▦ Guideline Calculator Highlighter

Gr 4 Reading/M	lath - Main ide	a - Fraction	5	
Guideline Calculator Hi	ighlighter Speak	Dictionary		Students only see Supports that have been activated for a test.

- > **Guideline** transparent reading guide over the words (orange/ peach color). Lock or unlock separate guidelines for passages and/or questions.
- > Highlighter - Highlight text in a question, passage or answer (yellow color). Select highlighter icon and hold cursor down to select text.

Dictionary - Search for the definition of a word.



Test Supports (continued)

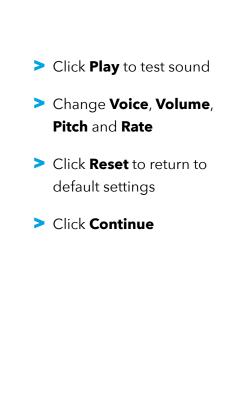
> 🖬 Calculator - Calculate answers with one of three Texas Instruments calculators.

)				
Guideline Calculator Highlighter						
Clear \square \otimes \square Some values for the function $f(x) = \log x$ are given in Table 1.	TEXAS INSTRUMENTS TI-84 Plus CE	Test Sup	ports			
Table 1 Table 2 x f(x) x g(x)	TI-84 Plus CE 5.4.3.0017	GuidelinesCalculator				
10 1 1 10 100 2 2 100 1,000 3 3 1,000 10,000 4 4 10,000	RAM Cleared	✓ select moo TI-108 (ba TI-30 (scie TI-84 (graj	sic) entific)			
Which function can generate all the values in Table 2?	y= window zoom trace graph 2nd mode del (1)	Save	printg)			
$(A) g(x) = x^{10}$	Aclock alpha X,T0,n but stat					
$(B) g(x) = 10^x$	$ \begin{array}{c c} matrix \ 0 & sin^{-1} & \varepsilon & cos^{-1} & F & tan^{-1} & G & T & H \\ \hline \mathbf{x}^{-1} & sin & cos & tan & \mathbf{x}^{-1} \\ \hline \mathbf{x}^{-1} & \mathbf{E} & \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \mathbf{x}^{-1} & \mathbf{E} & \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \hline \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \mathbf{x}^{-1} & \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ \mathbf{x}^{-1} \\ \mathbf{x}^{-1} & \mathbf{x}^{-1} \\ $					
$(c) g(x) = \frac{10}{x}$	$ \begin{array}{c} \left[\begin{array}{c} \left[$		🌵 Texas	Instrumen	TS TI	-108 П
	$ \begin{array}{c} \text{rcl} X \\ \text{sto} \rightarrow \end{array} \begin{array}{c} L_1 \\ 1 \\ \end{array} \begin{array}{c} L_2 \\ 2 \\ \end{array} \begin{array}{c} Z \\ 3 \\ 3 \\ \end{array} \begin{array}{c} \theta \\ \theta $					Û.
(D) g(x) = 10x	off catalog i : cans ? entrywolve on catalog i : cans ? entrywolve on () enter		+/-	~	%	÷
			MRC	М-	M+	×
			7	8	9	
			4	5	6	+
			1	2	3	=

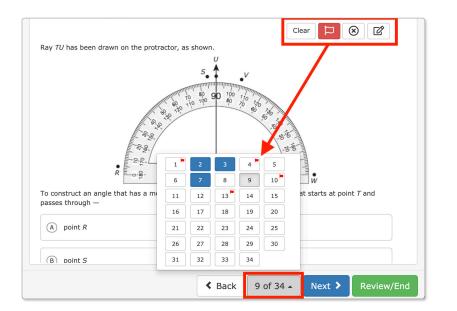
- Image: Text-to-Speech Listen to audio of text on the screen. Access to this support can only be given in Student Portfolio. Use the controls to play or stop audio or switch from the left and right sides of the screen.
- Click change speech settings to customize Text-To-Speech Settings.
 ** email support@dmac-solutions.net to request feature

(Guideline	Calculator	Highligh	ter	口》 Speak	E Dictionary	
	ふ》	► Play	Stop		← → eft Side	X Close	ſe
		change s	speech s	etti	ngs		

Text-to-	-Speech		
Speech	Test		
⊲	The quick brown fox jumped over the	lazy dog.	
Speech	Settings	Reset	
Language	English (United States)		
Voice	Alex	~	
Volume	10		
Pitch	10		
Rate	10		
	our device is NOT muted and reset spectration of the spectra teacher or test administrator if Text-to		ot working.



Test Tools (Available to all Students)



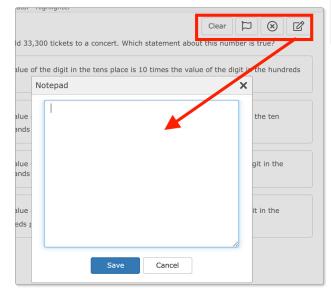
Flag Items - Mark questions for review. Flagged items will have a red icon in the navigation panel as well as on the final review page.

Seliminate Answer Choices

- Click the X next to an answer choice to gray out an answer.

NOTE: The testing tool icons are different than the Test Supports. They are available on all online tests and can be used by any student for each question.

	Clear	q	\otimes	ľ
Olivia has 2 gallons and 3 quarts of vanilla ice cream and 1 galls cream left over from a party.	on and 2 qu	arts of o	chr colat	e ice
What is the total number of gallons and quarts of ice cream that	t Olivia has	left ve	r?	
😢 1 gal 1 qt				
😢 4 gal 1 qt	×			
😢 5 gal 3 qt				
S gal 1 qt				

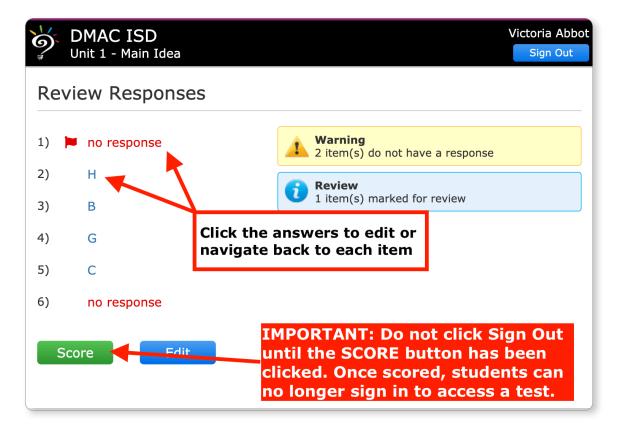


- Notepad Type notes for any question. Click Save.
- Click the Clear button to remove a selected answer choice or to clear out eliminated (grayed out) answers.

Review Test



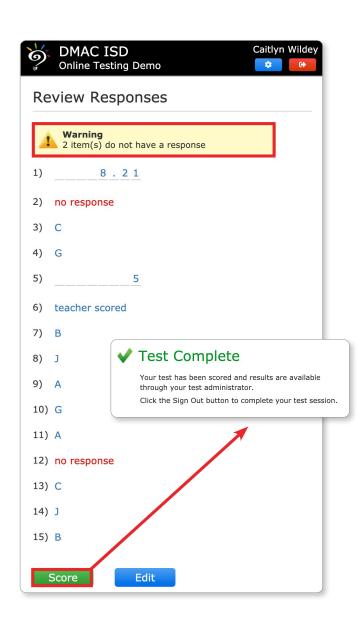
- As students navigate through a test and enter their answers, the **Related** and **Number buttons** along the bottom will highlight answered questions in blue.
- Flagged questions that were marked for review will have a small red flag icon next to the number.
- > Click the green **Review/End button** when all answers have been entered.
- Flagged items will also appear on the review page. Click no response or the answer to navigate directly to a selected number for editing.



A warning message will appear if the student has not entered an answer for an item. You can also click the blue Edit button to modify answers.

NOTE: Once an assessment has been scored, a student cannot go back and make changes to their answers or login to the test from another screen or device.

- > Click Score
- Click Sign Out (top right) to return to the
 Online Student Response System login screen.



NOTE: If a student clicks the **Sign Out** button before clicking **Score**, they will see this warning message:



Teacher View: Manage Online Sessions

TEKScore		onses 🗙 Search Rep	orts 🗸		Dmac Isd 🔎 🏢
Online Sessi	ons				
ests (95) 🔻 Off	3 EN.09.003.E (21 students)	Search Name	Find	Rubrics Refresh	Status All
SS.04.001.E	O Student Acuay, Anastasia	^{Teacher} Truelock, Lauren	Progress 0%	🗎 🔣 🗙	奈 Active 🛛 💿
MA.08.888.E	5 Student Baker, Shamekia	Teacher March Korri	Progress 100%	E Ø 🗙	O Canceled 11
MA.00.100.E		Marsh, Kerri		0.0.44	🍫 Reset 🛛 🛛 🔹
EN.09.111.E	Student Bustetter, Jon	Marsh, Kerri	Progres: 17%	🗎 🥝 🗮	Scored 8
MA.10.002.E	O Student Chaplin, Gregory	Teacher Marsh, Kerri	Progress 17%	🗎 😏 🗙	•
SC.05.001.E	Student	Teacher	Score		
MA.10.003.E	 Clark, John 	Marsh, Kerri	47 🛕		-
MA.08.211.E	Student Condry, Jeffrey	Teacher Marsh, Kerri	Score 63 🛕		
EN.05.010.E	O Student Crosse, Nicole	Teacher Marsh, Kerri	Progress 17%	🗎 😏 🗙	
MA.08.900.E	Student Cruz, Claudia	Teacher Marsh, Kerri	Progress 33%	🗎 😏 🗙	

- Manage sessions in TEKScore by clicking **Responses > Online Sessions** from the top navigation bar.
- Select the test from the menu on the left. The Status icons are clickable filters and will indicate the current status of each student. Click the Refresh button at the top for real-time updates.
- As students click the score button, the vgreen check icon will appear next to their names. If the test has rubric-based items that need to be scored, their scores will be highlighted in red with a warning icon. Click on the **Rubrics button** at the top to enter scores.
- > Click (i) by the test name to view the percent scored as well as the online Test ID number.
- **Search Name** by a full or partial name to find students or teachers and click Find.

Click the individual icons next to a student's name for the following:

- > 📄 **Test Audit** -- View details such as when a student signed in to a test
- Sector State -- Reset access so a student can sign into that test
- Delete -- Delete test record so student can retake or restart a test
- > 🖉 Cancel -- Take away a student's access to a test
- Q Preview -- View results from a student's assessment

Scoring Rubrics

ests (58) V Off	• EN.07.005.E (18 students)	Search Name Find	I R	ubrics Refrest	Status	All			
RE.06.201.E	Student Lee, Alexander	Teacher Mccallum, Elizabeth	Progress 86%	🖹 🐓 🕽	The Active	0			
MA.07.009.E	Student	Teacher	Progress		⊘ Cancele	d 3			
MA.07.010.E	🔶 Molnar, Rylan	Mccallum, Elizabeth	43%		Seset	6			
MA.09.033.E	Morton, Kelly	^{Teacher} Mccallum, Elizabeth	Progress 100%	🗎 😏 🕽	Scored	8			
EN.07.005.E	Student Paul, Rosmery	Teacher Mccallum, Elizabeth	Score 40 🛕	📄 🔍 🕽		2			
SS.07.005.E	Student Phillips, Julie	Teacher Mccallum, Elizabeth	Score						
EN.05.102.E	Student Soto, Richard	Teach Mcc Rubrics		· · · · ·					
MA.07.301.E	Student Tapia, Andrea	Science - Unit 2							Return F
MA.04.803.E	Student	Auto Advance		review					
SC.00.122.E	Withers, Isaiah	Mcc Max Score	Sci	a 4 4					
		Amos, Garrick	2	25 2 0	Soto, Ric	hard - #4 (103	characters)		×
> Clic	ck on Rubrics	Amos, Garrick Bennett, Paul		25 2 0 15 3	Silos work	much like a stom	ach does in a human	body. AD silos break do	
	ck on Rubrics ton. This will not		1		Silos work	much like a stom	-	,	
but	ton. This will not	Bennett, Paul	1	15 3	Silos work	much like a stom	ach does in a human	,	
but app	ton. This will not bear if the test	Bennett, Paul	1 . 5 4	15 3 5 5 2	Silos work	much like a stom	ach does in a human	nent.	wn
but app	ton. This will not	Bennett, Paul Bessette, Joshua Paul, Rosmery	1 . 5 4 5	15 3 55 2 40 2	Silos work	much like a stom	ach does in a human	nent. Click to view ho times a student	w many clicked
but app did	ton. This will not bear if the test	 Bennett, Paul Bessette, Joshua Paul, Rosmery Phillips, Julie 	1 . 5 . 4 . 5 . 6	15 3 55 2 40 2 55 2	Silos work waste into	much like a stom slush which is be	ach does in a human	nent. Click to view ho	w many clicked
but app did	ton. This will not bear if the test not have a rubric	 Bennett, Paul Bessette, Joshua Paul, Rosmery Phillips, Julie Soto, Richard 	1 ! 5 4 5 6 6	15 3 55 2 40 2 55 2 55 2 50 1	Silos work	much like a stom slush which is be	ach does in a human	nent. Click to view ho times a student	w many clicked
but app did que	ton. This will not bear if the test not have a rubric	 Bennett, Paul Bessette, Joshua Paul, Rosmery Phillips, Julie Soto, Richard Tapia, Andrea 	1 ! 5 4 5 6 6	15 3 55 2 40 2 55 2 50 1	Silos work waste into	much like a stom slush which is be	ach does in a human tter for the envoronn	nent. Click to view ho times a student	w many clicked
but app did que > Sele	ton. This will not bear if the test not have a rubric estion.	 Bennett, Paul Bessette, Joshua Paul, Rosmery Phillips, Julie Soto, Richard Tapia, Andrea Withers, Isaiah 	1 5 4 6 6 1	15 3 55 2 40 2 55 2 50 1 15 1	Silos work waste into	much like a stom slush which is be	ach does in a human tter for the envoronn	nent. Click to view ho times a student	w many clicked

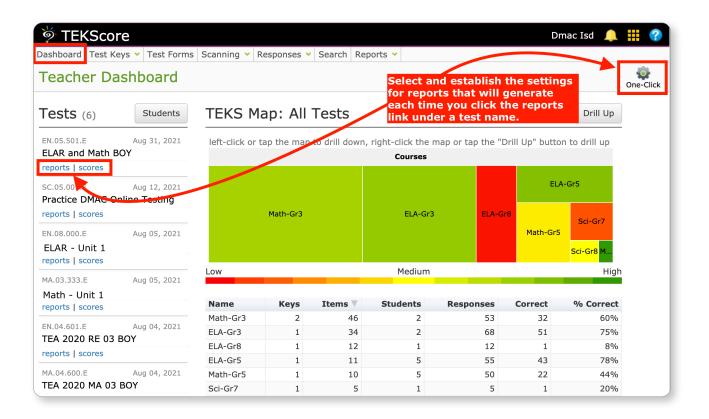
as you enter the scores. Inside the preview screen, you can also enter scores or view how many times a student hit the return button (helpful for longer essays).

> Click in the empty box to enter Rubric Score.

student's responses

- > Each column will indicate the max score available per question.
- > Select the student name (underlined) to view the student document and other responses.
- Click the Seturn icon to go back to Online Sessions page or click Print to print one or more student's answers to the rubric questions by checking individual names or the Student box at the top of the column.
- > Click Save.

Teacher Dashboards: One-Click Reports



- Once students have clicked the score button on an online assessment, teachers can open their
 Dashboards in TEKScore for real-time results.
- Teachers can click on the One-Click settings icon to establish which reports they would like to generate each time they click on the reports link under a test name.
- > Utilize the **TEKS Map** in the middle of the dashboard to view performance by subject and performance. Click individual squares to drill-down. Right click to drill up.
- The larger the square, the more it was tested and the colors indicate performance with green as a higher score and red lower.
- View individual results by student by clicking the Students button to the left of the TEKS MAP in the test view.